MALNAD EDUCATION SOCIETY (R.)

M. S. PADMAVATHAMMA M. K. SAMBASIVA SETTY COLLEGE FOR WOMEN

RATHNAGIRI ROAD, CHICKMAGALUR (KARNATAKA)

(AFFILIATED TO KUVEMPU UNIVERSITY)

www.mesckm.org

` **TRACK I D : KACOGN21787**

Estd.1958

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2017-2018

Date of Submission: 06.12.2018

राष्ट्रीय **NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL** विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

The Annual Quality Assurance Report (AQAR) of the IQAC

(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

1. **Data of the Institution**

(data may be captured from IIQA)

Name of the Institution   : MES MSPS FIRST GRADE COLLEGE FOR WOMEN

Name of the Head of the institution   :   DR. VISHNUVARDHAN H

Designation   :   PRINCIPAL

Does the institution function from own campus :   YES

Phone no./Alternate phone no   :   08262 233973

Mobile no.   :   9481154598

Registered e-mail   :   mesmsps@gmail.com

Alternate e-mail   :   vishnuvardhanah@gmail.com

Address   :   RATHNAGIRI ROAD

City/Town   :   CHIKMAGALUR

State/UT   :   KARNATAKA

Pin Code   :   577101

2. Institutional status:

Affiliated / Constituent   :   "AFFILIATED"

Type of Institution: Co-education/Men/Women: "WOMEN"

Location: Rural/Semi-urban/Urban   :   "URBAN"

Financial Status   :   SELF FINANCING

Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify)

Name of the Affiliating University   :   KUVEMPU UNIVERSITY

Name of the IQAC Co-ordinator   :   AVINASH G M

Phone no.:

Alternate phone no.

Mobile: 9964167875

IQAC e-mail address: mesmspsckm@gmail.com

Alternate Email address:

3. Website address: www.mesckm.org

Web-link of the AQAR: (Previous Academic Year):

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

4. Whether Academic Calendar prepared during the year?   YES

Yes/No....., if yes, whether it is uploaded in the Institutional website: YES

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
1st	B	2.10	2016	from:2016	to:2021
2nd				from:	to:

6. Date of Establishment of IQAC   :   **03/08/2014**

7**.** Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries

8.   Provide   the   list   of   funds   by   Central/   State   Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

9.   Whether composition of IQAC as per latest NAAC guidelines: Yes/No:

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 02

The   minutes   of   IQAC   meeting   and   compliance   to   the   decisions   have   been   uploaded on the institutional website…….   YES

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   No
If yes, mention the amount: NA   Year: NA

12. Significant contributions made by IQAC during the current year (maximum five bullets)

*Digitization

*Minimising Environmental Degradation

*Developing programme for staff, faculty and students

*Fulfilling social responsibility

*participation from stake holders

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Digitization	Online Attendance System Online uploading of admission application to University website Online correspondence with university and other departments
Minimizing Environmental Degradation	Decrease use of paper and plastic Deliberate policy to limit construction on campus Optimization of existing infrastructure
Development Programmes	Workshop conducted for staff on history Chronology Workshop conducted to library staff on digitization Counseling sessions conducted for students Staff participation of in workshops, conferences, Seminars and paper presentations
Fulfilling of social responsibility	Remedial classes for weaker students Financial assistance to poor students in admission Blood Donation camp conducted Financial assistance from Voluntary organizations
Participation from Stake holders	Alumni meeting were held for the development of education Meeting were conducted on the curriculum activities by interaction with parents

14. Whether the AQAR was placed before statutory body?   No

Name of the statutory body: Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
                    NA   Date: NA

16. Whether institutional data submitted to AISHE: No
Year:NA   Date of Submission:NA

17. Does the Institution have Management Information System?   :   **No**

If yes, give a brief description and a list of modules currently operational.(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation

➢   As an affiliated College, the Institution follows Kuvempu University curriculum. Through Curriculum Enrichment Committee, we discuss with Internal and external experts from academia and experts from Industry and Alumni for Enriching the Curriculum.
➢   By involving the stakeholders in the curriculum design, the college ensures that the curriculum developed encompasses components for employability, research, topics in emerging trends, social relevance and social needs.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Course	Date of introduction and duration	focus on employa bility/ entrepre neurship	Skill development
-	-	-	-	

1.2 Academic Flexibility

1.3 1.2.1 New programmes/courses introduced during the Academic year.

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
B C A	**23-3-2018**	**B C A**	**23-3-2018**

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	U G	P G	Date of implementation of CBCS / Elective Course System	U G	PG
-	-	--	-	-	-
Already adopted (mention the year) 2012-13 and 2016-17					
	-	- 02		-	-

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate Courses	Diploma Courses
No of Students	--	--

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
--	--	--

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders

1)Students	2) Teacher	3) Employers	4) Alimni	5) Parent
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Students Feedback:

The feedback is collected at various levels during the academic session. The academic feedback taken every week from the class representatives.

a).General Feedback: AR/CR feedback is taken on weekly basis regarding the general facilities including mess, canteen, general hygiene and cleanliness. The actions to problems of urgent /immediate nature are addressed by the authority immediately. The other problems which require management decisions are put up before the Chairman and also addressed accordingly.

b.)Faculty Feedback: The academic feedback collected from the students having 60% or more attendance are analysed and the necessary corrective measures suggested to faculties. The feedback is also shared with department for any corrective measures

c).Syllabus Coverage: 100 % syllabus coverage feedback is also collected from the AR/CR

Parents Feedback: The parents' meet conducted by college every semester apart from other issues enables parents to give suggestions regarding the curriculum of their wards. This is duly noted by the relevant persons in the college.

Alumni: The alumni of the college who have moved on to industry or for higher studies also give a feedback on how their years in the institution have helped them perform in their places of work/study. The alumni also give constructive suggestions on helping the students achieve greater focus and improving themselves.

Teachers Feedback: Teachers also assess the students through various mechanisms such as regular interaction with students, quizzes, assignments, daily attendance and internal examinations. Accordingly the students are assessed and marks awarded to them in consultation with the department and as per the institute guidelines/policy. The internal and external theory marks then becomes the final end semester achievement of the student.

Criterion II – Teaching –Learning and Evaluation

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the programme	Number of Seats Available	Number of Applications received	Students enrolled
B.Com	180	110	110
B.Sc	60	22	22
B.B.A	60	15	15
B.A(HEP)	90	30	30
B.A(HSE)	60	11	11
B.A(HEK)	60	11	11
M.Com	50	48	48
M.Sc	30	09	09

2.2 Catering to Student Diversity

2.2.1. Student-Full time teacher ratio (Current year Data)

Year	Number of students enrolled in the institution(UG)	Number of Students enrolled in the institution(PG)	Number of full time teachers available in the institution teaching only UG Courses	Number of full time teachers available in the institution teaching only PG Courses	Number of teachers teaching both UG and PG Courses
2018-19	599	99	14	-	13

2.3 Teaching-Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with learning Management Systems (LMS), E-learning resources etc.(Current year data)

Number of Teachers on roll	Number of teachers using ICT(LMS,e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart Classrooms	E-resources and techniques used
41	**13**	**2**	**4**	**-**	**-**

2.3.2 Students mentoring system available in the institution? Give Details.

The Student Mentor Programme (SMP) is a programme within the M.E.S.M.S.P.S Student community, under the guidance of the Principal and Faculty Coordinators with the following primary objectives of enabling constructive interaction, guidance and mentorship of students by faculty coordinator. Providing, a reliable and comprehensive support system, to motivate students to excel in both academic and non-academic fields and to make the most of their life at the college.

The objectives of the SMP include:

a)   To help the first year students understand the challenges and opportunities present in the college and develop a smooth transition to campus life.
b)   To counsel academically weak undergraduate first year students and to play an important role in helping troubled students cope with academic, extra-academic and personal problems.
c)   To proactive try to identify problems of the general student populace and to bring them to the notice of the concerned authorities.

The SMP endeavors to pursue these objectives by carefully identifying those who can act as an anchor an guide for a freshman or an academically weak student.

ROLE OF FACULTY ADVISOR (FA):

1)   The FAs oversee the day-to-day functioning of the SMP. For this, they must keep in regular touch with the SMs and freshmen to ensure that the primary objective of the programme is being fulfilled.
2)   The SMs are expected to give regular updates regarding the functioning of the SMP to the principal.
3)   In particular, if a SM feels that a particular freshman is facing academic, emotional problems that cannot be handled by him/her, the SM must report the matter to the Principal immediately.
4)   The FAs must ensure accountability from all SMs to the extent possible. As Such, they may recommend suspension or removal of SMs from the team for dereliction of duty/ non performance to the SMP body.
5)   The SMP body should interact and share their experiences once in a month to the Principal
6)   FA shall counsel the students with difficulty in adjusting to the environment.

Number of Students enrolled in the institution	599

2.4 Teacher profile and Quality

2.4.1 Number of full time teachers appointed during the year (Management Permanent)

No. of sanctioned positions	No of filled positions	Vacant positions	Positions filled during the current year	No of Faculty with Ph.D
03	03	-	03	

2.4.2 Honors and recognition received by teachers (received awards, recognition, fellowship at state, National, International level from Government, recognized bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, National level, International level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017-18	_	_	_

2.5 Evaluation process and reforms

2.5.1 Number of days from the date of semester-end/year-end examination till the declaration of results during the year

Programme name	Programme code		Semester/year days	Last date of the last semester-end /year-end examination	Date of declaration of results of semester-end/year-end examination
B.com	-	2017-2018	226	28.03.2018	1st week of Jan and 1st week of June
B.B.M	-	2017-2018	226	28.03.2018	1st week of Jan and 1st week of June
B.sc	-	2017-2018	226	28.03.2018	1st week of Jan and 1st week of June
B.A	-	2017-2018	226	28.03.2018	1st week of Jan and 1st week of June

2.5.2 Reforms initiated on continuous internal evaluation (CIE) system at the institutional level

• Orientation on evaluation process: students are made aware of the evaluation process through the following initiatives:

1) The orientation programmes at the beginning of the semester

AR**2018****2)** Teaching plan contains evaluation procedures

3) Academic calendar with exam dates

• Result analysis and review meeting: The performance of the students is monitored by the principal and the necessary feedback is given to the concerned faculty members. The principal conducts review meeting department wise to give necessary feedback for the improvement of students   performance.

• Parents meetings: The institution is keen on monitoring the performance of students and report to the parents

• Remedial classes: Remedial classes are conducted for slow learners .absentees and the students who participate in sports.NSS activities. This practice helps struggling learners to update their subject knowledge

• External examination: External examination of 3 hours will be conducted by the university at the end of every semester for all theory papers and practical papers. Students should satisfy the eligibility criteria of 75% attendance in each semester to appear for university examination.

• Supplementary Examination: Supplementary examinations are held for the students who have appeared and failed in any one of the semester theory papers

• Reappearing/Recounting/Revaluation: The students are informed of the reappearing/recounting/revaluation scheme available to them.re-totaling is permitted for U.G Students who apply for it within the stipulated time on payment of prescribed fee.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters

The college follows the practice of a staff meeting on the first day of the commencement of classes for every semester. The staff discusses and charts out the academic calendar in consultation with the university's Academic calendar.

The teaching plan is worked out by the heads of the department and the syllabus are distributed in accordance with the time table

Each department informs the students about the evaluation blue –print wherein the pattern of the question paper is analyzed and appraised to the students. This is done at the beginning of each semester so that the students are well set for the examination scheme of the course. Evaluation information is provided about the internal tests scheduled for each semester along with the skill development assignments to be submitted for specific subjects. Question paper pattern of the previous years are discussed in the class so that no doubts lingers in the minds of the students regarding the examination and evaluation.

2.6 student performance and learning outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution(to provide the web link)

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CHICKMAGALUR

Department of Political Science:

1) Reforms in Election Event in India-By Prof Tripura Maheshwara
2) Human rights for women by Dr H L Divya
3) Students Visited Zilla Panchayat and learnt about work done in Zilla Panchayat.
4) Work shop on Reservation for Women
5) I.A.S is a dream- One day workshop by Dr. Rajkumar Academy, Bangalore.

Department of Commerce and Management Science:

1) One day Educational trip to Shivamogga (2nd B.Com Students) was conducted in the month of October 2017 by Departmental environmental science.
2) Workshop on G S T was arranged by M E S Chamber of commerce and key note add on G S T was delivered by Mr. Shantha Mallesh, Assistant Commissioner of Commercial tax, Arasikere on 9tth Jan 2018.
3) Avishkar-2018 Management fest held under Chamber of Commerce.

Arts forum:

1) Kala Spoorthy (Arts Forum) arranged "Workshop on Competitive examination" delivered by Prof Somashekar.

Department Sociology:

1) Consumption of Drugs and its awareness by N G O (Shanthi de-addiction centre)

Department of Kannada:

One day workshop on "Learning and understanding of Kannada literature" By Prof.B M Puttaiah, Kannada University, Hampi.

Department of Urdu: Debate on Gazal

Department of Science:

Galaxy forum organized one day seminar on " Biodiversity" by Prof. Makari, I D S G College Chikmagalore.

2.6.2 Pass percentage of students

NOV/DEC-2017

Program code	Program name	Number of students appeared in the final year examination	Number of students passed in the final year examination	Pass percentage
_	B.Sc	29	26	89.66
_	B.com	100	85	85

_	BBA	14	14	100
_	B.A	46	44	95.65

APR/MAY-2018

Program code	Program name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass percentage
_	B.sc	28	23	82.14
_	B.com	99	87	87.87
_	BBA	14	13	92.86
_	B.A	44	42	95.45

2.7 Student Satisfaction survey:

2.7.1 Student satisfaction survey (SSS) on overall institutional performance(Institution may design the questionnaire) (Results and details be provided as web link)

1) Educational guidance/ Student counseling:

a) I have opportunity to get guidance for my learning difficulties

b) I get sufficient information about matters related to my studies.

2) Studying arrangements:

a) There are enough necessary tools and equipments for studies.

b) The institutions tools an equipment work properly.

c) The Institutions computers and network function will.

d) Class room arrangements are well organized.

3) Attitude towards students:

a) I am treated respectfully by the principal.

b) I am treated respectfully by the teachers.

c) I Am treated respectfully by the non teaching staff.

d) Service of the office as friendly and fast.

4) Premises:

a) My belongings are safe and secure at the institution.

b) The institution's class rooms are comfortable.

c) The institution's public areas are comfortable.

d) I am aware of the parking arrangements.

5) Cleaning services:

a) The institution's premises are tidy.

b) The institution's external areas are tidy.

6) Catering/ Canteen Services:

a) The canteen premises are tidy

b) The canteen/ catering services function well

c) The menu in the canteen is suitable for me

d) The food is good

e)There is enough food

7) Library:

a) The supply of books is sufficient

b) I Know how to use library services

8) Teaching and learning:

a) Teaching professional skills were up to date

b) Work during the lessons and in workshops was efficient

c) The Teachers assessed students equally

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary	NIL	NIL	NIL	NIL
Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects	NIL	NIL	NIL	NIL
Projects sponsored by	NIL	NIL	NIL	NIL
the University/ College	NIL	NIL	NIL	NIL
Students Research	NIL	NIL	NIL	NIL
Projects	NIL	NIL	NIL	NIL
(other than compulsory	NIL	NIL	NIL	NIL
by the College)	NIL	NIL	NIL	NIL
International Projects	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
History and its chronology	History	March 2018

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NIL	NIL	NIL	NIL	NIL

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year		NIL
Incubation Centre	Name	Sponsored by
NA	NA	NA
Name of the Start-up	Nature of Start-up	Date of commencement
NIL	NIL	NIL

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State		National		International
	NIL		NIL	NIL

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

	Name of the Department	No. of Ph. Ds Awarded
	NIL	NIL

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	NIL	NIL	NIL
Inter national	NIL	NIL	NIL

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
International - Commerce	01

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
	NIL	NIL	NIL	NIL	NIL	NIL

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year:

No. of Faculty	International level	National level	State level	Local level
Attended				
Seminars/		SEMINAR-1	SEMINAR-1	NIL
Workshops	NIL			
Presented papers	NIL	NIL	NIL	NIL
Resource Persons	NIL	NIL	NIL	NIL

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/agency/collaborating agency	Number of teachers **co-ordinated** such activities	Number of students participated in such activities
NSS	STATE LEVEL UNIVERSITY LEVEL COLLEGE LEVEL	TWO	STATE LEVEL -1 UNIVERSITY LEVEL -3 COLLEGE LEVEL - 120

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NIL	NIL	NIL	NIL

3.4.3 Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat,			Aids Awareness, Gender Issue, etc. during the year	
Name of the scheme	Organising unit/agency/collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	NIL

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant
NIL	NIL	NIL	NIL	NIL

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries,

corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
NIL	NIL	NIL	NIL

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities.

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
-	-

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	-	-
Class rooms	24	-
Laboratories	3	-
Seminar Halls	2	-
Classrooms with LCD facilities	2	-
Classrooms with Wi-Fi/ LAN	-	1
Seminar halls with ICT facilities	1	-
Video Centre	1	-
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-
Others	-	-

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Easylib	Partially	4.3.3	2013

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7444	556354	611	208617.70	8055	764971.70
Reference Books	93	140000	76	40073.00	169	180073.00
e-Books	INFLIB NET	34000	-	-	-	-
Journals	12	89924	13	62033.00	25	151947.00
e-Journals	1	Free	31	Free	1	Free
Digital Database	-	-	-	-	-	-
CD & Video	101	3550	5	Free	106	3550.00
Library automation	1	75000	AMC	10000.00	1	85000.00
Weeding (Hard & Soft)	254	20794	1	160.00	255	20954.00
Others (specify)	-	-	-	-	-	-

4.3 IT Infrastructure

4.3.1 Technology Up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	23	18	Yes	-	-	4	-	20MBPS	1
Added	30	30	-	-	-	-	-	-	-
Total	53	48	-	-	-	4	-	-	1

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

…………20MBPS……

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
-	-

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e-content
-	-	-	-

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
	15,05,468		Rs - 10,32,739

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link)

The library has been well equipped and has more newspapers, magazine are utilised by students. It's been used by both P.G and U.G students. The library has maintained the closed access system. Students shall be permitted to enter the library by entering their name and class in the register maintained. Students required borrowing books in prescribed applications, slips, duly filled in and dropped into the boxes kept in the library. Students can borrow some books from morning to afternoon. Silence is maintained in the library so as to allow students and teachers to carry out reference work effectively in the library.

The college has provided ICT enabled hall where availability of LCD, Multimedia learning. Internet connectivity is made. The computer lab is situated in the corner of the building which runs classes and labs for students. Our college has 20 class rooms with proper lighting, ventilation, adequate seating arrangements and dais. The college has outdoor facilities for sports as khokho, Kabbaddi, Valleyball, Throwball, field events inside the premises of the institution. The college has installed sensitive equipments like UPS and voltage stabilizers, water purifiers and specific instruments in specified places. Similarly the college utilises the service of qualified electricians and supporting staff for repair, service and maintenance of electrical equipments.

Lab has been maintained with clean and discipline. Students wear Apron and carry napkins while entering the lab. Laboratory contains dark room and sufficient space to place

the equipments. It contains proper racks glass, plastic and also important equipments like Microscope, Macro scope and chemical acids

Optical items such as lenses mirrors and prism are kept in drawers with pocket of silica get to maintain dryness. Electrical equipments and apparatus are stored in a group away from fumes and chemicals. Lab has inspection book. Lab is maintained with electrical fitting and appliances fuse box,sackets Refrigerator, freezer, destillators and deioniser benches, stools, display boards etc. Lab has cleaned by attenders after completion of the practical classes.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	1.Poor student fund(providing monitory help for poor and meritorial students) 2.Providing scholarship for meritorial students of commerce & management, sponsored by M.E.S. Chamber of Commerce.		
Financial support from other sources			
a) National	1.Ministry of Human Resource Development 2.Minority Scholarship 3.Single Child Scholarship 4.Government of India National Metric Scholarships. 5. Government of India physically handicapped Scholarship. 6. Merit Scholarship for Science Students (Karnataka State Science & Techonology Parishath)	4 30	40000
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
1.Yoga	2013-2014	599	Morarji Desai National Institute of Yoga New Delhi collaborated with Yoga Wellness Centre M.E.S.

2.Soft skill development   January 2018   104   Mrs.Akshata Devangi

3.Remedial coaching   52   Mrs.Vidya Mrs.Soumya   Mr.Srinivas

4.Personal counseling   500   Dr Vinay DrManjula

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018	Work shop how to attend competitive examinations by Rajkumar Institute of Competitive Examinations Career Guidance by M.E.S. MSPS	100	193		

Placement Cell.				

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
NIL	NIL	NIL

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
nil	nil	nil	nil	nil	nil

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted
	12 Stds **15 Stds**	**MESCOLLEGE FOR WOMEN** **MES**	**B Com** **BSc**	**KUVEMPU UNIVERSITY**	**M Com** **M Sc & B Ed**

5.2.3Students qualifying in state/ national/ international level examinations during the year   (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil   Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam		
NET	nil			
SET	nil			
SLET	nil			
GATE	nil			
GMAT	nil			
CAT	nil			
GRE	nil			
TOFEL	nil			
Civil Services	nil			
State Government Services	nil			
Any Other	nil			

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Athletic	**Inter college**	**03 students**
Taekwondo	**Inter college**	**01 students**
Volley ball	**Women's meet** (KUV UNI)	**11 Students**
Throw boll	**Women's meet** (KUV UNI)	**11 Students**

5.2.4 Competitions held during 2017-18 As follows

1) Debate competition, Fancy Competition, elocution Competition, Essay, Singing, Rangoli, etc.

2) Sports Competition conducted to the student such as Volleyball, Throw ball, Cricket, Athletics, etc.

3) Competition conducted by the Arts Forum to the Arts students both Cultural and Sports.

4) Competition conducted by the Chamber of Commerce to the commerce student.

5) Galaxy Forum conducted Science Exhibition and Inter-department Quiz Competition.

6) Ahimsa Raste-150 and MESMSPS COLLEGE FOR WOMEN conducted Essay competition to Degree students on Memory of 150th Birthday of Mahatma Gandhi j

7) District level Essay competition conducted to our students on "REASONS FOR SUICIDE AND REMEDIES TO AVOIDING".

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to

5.2.3Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 STUDENT UNION BODY ELECTED FOR THE YEAR 2018-19 The Union Members are as follows

SL NO	NAME	DESIGNATION	CLASS
1	SUPRIYA P S	PRESIDENT	III B.COM
2	YASHAWINI C J	VICE-PRESIDENT	III B.Sc
3	LEKHANA K V	SECRETARY	III B A
4	MUSKAN F	TREASURER	III BBA
5	MALAVIKA G	SPORTS SECRETARY	III B.COM
6	SONU SHAISTHA KHAN	CULTURAL SECRETAERY	III B A
7	FIRDOSE ANSARI	TOUR SECRETARY	III BBA
8	AMRUTHA K B	JOINT SECRETARY	III B Sc
9	BRUNDA L P	JOINT TREASURER	III B.Sc
10	BHOOMIKA C S	JOINT SPORTS SECRETARY	III B.Sc
11	LAVANYA H N	JOINT CULTURAL SECRETARY	III B Com
12	ASHIKA H C	JOINT TOUR SECRETARY	III B A
13	SHABNAM K F	STUDENT WELFARE SECRETARY	III BBA

14	SALMA A	LIBRARY INCHARGE	III B A
15	MANASA V	POST& COURIER CO-ORDINATOR	III B Com
16	ANURAGA H R	DISCIPLINE & CLEANLINESS CO-ORDINATOR	III B A
17	AMRUTHABINDU KK	JOINT DISCIPLINE &CLEANLINESS CO-ORDINATOR	II B Com

The student of our college looks after discipline cleanliness of classrooms, campus, washrooms and dress code. The members of student union maintain absentees list of their respective classes and also supervises cultural and sports competitions. They actively participate in national and also in College NSS camps. They cooperative with Principal and Lecturers for smooth running of the college

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

Alumni registered Yes

During the year 2013-14 our college MESMSPS College for women, Chikkamagaluru was started Alumni Association. Now it consisting 653 members, but it was started with maximum members for the beneficiary for the students and college. These members actively participated in every activities which we conducting like meetings, donation Programs, old students union meeting twice in the year. The valuable Alumni members paid nominal fees. Alumni Association conducting for the welfare of association and its activities. Currently association has a Bank account, Alumni made several facilities for the students, Drinking water facility, maintains washroom and premises of our college and to donate poor fund for economically backward students. Alumni members regularly visit to our college and kept observation on the work which was conducting by the Alumni. The President of the Alumni is coordinate with the members is effectively and members are also coordinate the same. President and executive members of the Alumni keep in touch with all the activities of our college and they maintained the fair document regarding the annual activities of the association year by year. At the end of the year sent the documents to the Principal for verification and make sure the signature.

5.3.2 No. of ~~registered~~ enrolled Alumni: 653 (six five three)

5.3.3 Alumni contribution during the year (in Rupees) **:**

5.3.4 Meetings/activities organized by Alumni Association: Members meeting Conducting twice in a Year Donation programmes, Alumni with non Alumni (old Students) meeting.

11/06/2018

CRITERION-6

6. Governance, Leadership and Management:

6.1.1 State the vision and mission of the institution

VISION STATEMENT

 - **To develop our institution as an excellent academic centre**

- **Developing academic programmes with social approach**

- **Implementing academic programmes with intension of building confidence among the student.**

MISSION STATEMENT

The management, the faculty and the administration and staff are determined to provide possible intellectual, infrastructural and moral support to facilitate the progress of students towards intellectual and maturity.

6.1.1 Mention two practices of decentralization and participative management during the last year

The college takes much pride to have management committee which actively participates in working of the institution. The president, the secretary and other members of the management committee closely monitor the day to day function of the college administration, governance, management and academic activities. The president encourages the staff members in general staff meeting and by personal interaction to put in the best efforts and have commitment in teaching assignment. The president communicates the policy decisions taken by the management committee and ensures proper implementation of these policies. He also ensures that the faculty members are represented in different committees in constituted. The committee consisting of the President, Secretary, Joint Secretary and treasurer of the management committee monitors the financial expenditure and manages the funds for the different developmental activities in the campus.

6.1.2 Does the institute have a Management Information System?

The college ensures a system of participative management whereby information flow and decision-making processes are systematized and channeled through all key constituents of college. The suggestion given by the governing body, the Management Committee and Finance Committee are implemented by various administrative offices, under the leadership and guidance of the Principal.

The head of the departments ensure the smooth functioning of the activities of the department on collaboration with other members of the department. Regular meeting of the Staff Council are held to discuss and decide on matters relating to academics and administration. For smooth and effective functioning of the College, interactions with stakeholders comprising of faculty, parents, alumnae and other stake-holders are considered for continuous review and revision which are relevant to the changing needs of higher education.

6.2 Strategy Development Deployment

6.2.1 Quality improvement strategies adopted by institution for each of the following:

❖ **Curriculum Development**

Application- oriented and experimental learning are given prominence. The third component includes research, mini projects and innovative methods of teaching, learning, and evaluation methods. As assessment of the effectiveness of the current curriculum is done through feedback obtained from faculty, students, alumnae, subject experts, employers and members of the academic audit. After reviewing suggestions from all stakeholders, the Curriculum Restructuring Committee brainstorms of additional inputs. Relevant and innovative suggestions for the restructuring are discussed at Staff Council and general staff meetings, after which a general curricular framework is designed for the institution. Care is taken to ensure that the norms and guidelines recommended by the University are followed.

Based on the framework provided, departments develop an outline of the proposed programme/course, supplying details such as course description, objectives, unitization of the courses, evaluation patterns and references. The experience gained by faculty members as resource persons at conferences, seminars/workshops and also as members of Boards of Studies and Academic Audit Committees in other institutions facilitates the process of revision. The revised courses and syllabi are then reviewed at Boards of Studies meetings. The recommendations of the Boards are brought to the Academic Council for its approval.

The syllabus is reviewed and revised once in six years by Kuvempu university. The major restructuring is done periodically after taking into consideration the feedback from all the stakeholders such as alumni, employers, industry and academic experts from educational institutions. The College adheres to the guidelines for curriculum development and restructuring set down by the UGC and the University of Kuvempu. Boards of |Studies, the Academic Council and Governing Body of the institution are constituted according to the norms laid down by the UGC.

❖ **Teaching and Learning**

Appropriate technology is used and regularly upgraded for promoting innovative teaching methodologies. A vigilant review of testing and evaluation patterns ensures creativity, originality and analytical thinking. Faculty members are motivated to design

contemporary, skill-based and value-added courses. Training sessions for the faculty are conducted to enhance their teaching skills.

❖ **Examination and Evaluation**

Hall tickets are issued with following additional features: 1.Course codes 2.Date 3.Time of Examination. These details give the students ease of access to the respective examination hall on the specified dates.

Online downloading of hall tickets was enabled for Supplementary Examination and this was useful for outstation students.

The Departmental Quality Assurance committees from all departments had conduct the two Internal test on specified dates in each Semester Examination.

❖ **Research and Development**.

Currently the college facilitates the core research department of the college-mathematics, English, Fine Arts, and Environmental science and aims to integrate a research ambience within the academic climate positioning research as our best practice at every level of our academic programmes. The college also has a vibrant, rapidly expanding postgraduate/UG student research culture which is now being fully integrated into college's research environment. Building on existing strengths the center aims to build sustained partnerships, networks and collaborations bringing together a critical mass of expertise from across the region .

These strategic research initiates aim to address large scale multidisciplinary research challenges to influence global connections, teaching standards, research policies and keep our goals open to further scope and extension of research.

AIMS:

- To carry out research and creative work of a consistently high international standard that will contribute to the advancement of knowledge, and to the national goals of innovation, economic development, social development and environmental sustainability.
- To implement effective management policies and practices that foster academic excellence which supports project and programmatic research, encourages interfaculty research co-operation and ensures the highest ethical standards and quality in research and creative work.

In today's transnational world, internationalization of research and innovation have become key academic goals in higher education. It is therefore the mandate and vision of MES

College to initiate an agenda of internationalization of programmes in research and development in order to secure a strong and sustained culture of research collaboration.

The internationalization of research moves towards achieving these goals:

To strengthen the development of competitive and innovative research culture among staff and students

To foster a spirit of enquiry and increase research excellence and innovation potential through greater access to external sources of knowledge.

To develop a global collaboration and innovation network that can promote and utilize new knowledge and technologies.

To promote excellence in learning and teaching, technology transfer and applied research by facilitating the development and implementation of strategic research and postgraduate support a policy that stimulates sustainable growth and increase the research base.

.

Strategizing Synergy levels in Teaching and Research

Right from the UG level, departments adopt and promote the interdisciplinary approaches the scholarship enquiry encouraging collaborative understanding and integration of multiple perspective, languages and frameworks. Research is positioned at every level of academic programmes to promote research-based teaching and enhance scholarship through clearly linking research, professional practice, creative work and teaching.

Faculty members are encourage availing opportunities for research grants, projects and fellowships offered by UGC minor and major research proposals, and also participate in international collaborative research partnerships.

Research and Technology:
The institution has initiated the following strategies for improvement of Research and development.
Installation of latest research software for all Research departments
Technology transfer in accessing e-journals and other recent journals applications
Research Training sessions to be regularized in Research technology for all researchers.
To increase the use and development of visual resources for conducting Research.
Promoting Online Research academic writing skills
Develop Research- Smart classroom with high tech equipment to access more than 2 or more international/ national institutional links for Research collaborations, discussions and training.

❖ **Library, ICT and physical infrastructure/ instrumentation**

The Barcode Scanners which are ideal for scanning barcodes in the library books are procured one for the undergraduate library and for the postgraduate library.

With growing shortage of power supply,. Power shutdown and supply mismatches, it is safe to protect the servers and computers by connecting them to a UPS.

In order to track the over time missing books, replacements, withdrawals, Inventory of the library books must be done at the ends of every year for which a new Barcode Reader has been procured for Inventory Control.

ICT: The institution adopts policies and strategies for adequate technology development and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICT for a range of activities. In keeping with rapid advancement in technology, and for students to benefit from state-of-the-art equipment, the College has set up SMART Boards in selected classrooms located in different buildings on campus. Additionally, every department had been provided mounted LCD projector. A multimedia language lab, computer labs and science labs provide opportunities for hands/on training.

Physical Infrastructure/Instrumentation:

Seminar halls, conference rooms, audio visual rooms, classrooms (some equipped with SMART Boards), buildings to house administrative offices, staff rooms, well equipped laboratories, a video conferencing facility, Fine Arts studio, library, students common room, , infirmary, wellness centre, games field, browsing centre, DTP centre, a telephone kiosk with STD and ISD, canteen, juice centre, parking area for students and a few staff are provided. A new building for the support staff has been constructed on campus.. Notice boards have been installed in strategic locations in order to disseminate information relating to events, news, and other important information that every student needs to know. In order to ensure safety and security of the campus community, the College is under central surveillance with the installation of CCTVs at several locations on campus. Fire extinguishers have been installed on campus and students and staff have been trained in handling the equipment.

❖ **Human Resource Management**

the end of each academic year the Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions. The management makes appointments through prescribed procedures.

Orientation and training programmes are periodically organized for new recruits. In order to enhance capacities of staff, need-based training/workshops are organized for faculty, administrative, and supportive staff.

Recreation programmes are also organized for teaching, non-teaching and supportive staff.

❖ **Industry Interaction/Collaboration**

1. Life Line feeds Pvt. Ltd

2. Water Jet engineering Pvt. Ltd

❖ **Admission of Student**

The admission process is based on the philosophy that access to quality education is the fundamentals right of all citizens. The College is committed to serving the economically and socially marginalized of sections of society ad to this end, privileges them in the admission process. This philosophy shapes the admission policy of the college.

The College website, prospectus and handbook contain information about the institution and the programmes offered. The prospectus that highlights the details of various programmes of The College is prepared every year prior to the commencement of admissions. The prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form.

A customized admission software package has been developed to facilitate the admission process.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conference/ workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of Conference/ work shop attended for which financial support provided	Name of of the professional body for which membership tee is provided	Amount of support
2017-18	Sowmya N R	Two DayInternational seminor in Shimoga	Self	Nil
	Kiran Kumar D K	Two Day National Seminor, in Davangere	Self	Nil
	Veeranna Gowda B G	Two Days IGNOU Conference	Self	Nil
	Fathima Sheerin	Two Days IGNOU Conference	Self	Nil
	Haseena Banu	One Day National level seminor	Self	Nil
	Madhukumar	One Day National level seminor	Self	Nil

6.3.2Number of professional development/ administrative training programmes organized by the college for teaching and non teaching staff during the year

Year	Title of the professional development programme organized for teaching staff	Title of the administrative training programme organized for non – teaching staff	Dates	NO.of participants (Teaching staff)	NO.of participants (Non-Teaching staff)
2017-18	-------	-------	------	-------	-------

6.3.3.Number of teachers attendinng professional development programmes viz,. orientation programme,Refrasher Course, Short term Course,Fasculty Developent Programmes during the year

Title of the professional development programme organized		**Number of teachers who attended**	
----	-----	-----	-----

6.3.4 Faculty and Staff recruitment

Advertisements inviting applications from qualified candidates are published in leading newspapers. Applicants who meet the eligibility criteria stipulated by the UGC and the University are called for an interview –cum-trial teaching session. The selection panel consists of the Principal, Secretary, members of the Management, Head of the concerned department, a senior member of the faculty and an external subject expert. Candidates deemed suitable to meet the institutions requirements are appointed on probation for one year. They are given a permanent position by the Management after assessment of their performance.

Teaching		Non Teaching	
Permanent	Fulltime	Permanent	Full Time
17	23	08	--------

6.3.5 Welfare schemes for

Faculty	• Flexi- timings provided for medical reasons • Contributory provident fund for management faculty • Contribution towards medical insurance • Maternity leave • Advance to meet emergency expenditure of faculty members.
Non – Teaching Staff	• Uniforms for the support Staff • Financial aid to educate the children of supportive staff. • Festival advance. • Admission, scholarship and fee concession for daughters of administrative and support staff. • Refreshment during working hours for administrative.
Students	• The career Guidance Cell provides training for students to enhance their employability, in addition to providing information on job availability. It fosters partnerships and linkages with the corporate sector for placement and training opportunities. • A wellness centre under the supervision of a visiting doctor and a resident nurse. • Trained and professional counselors are available on campus. • The Deans of student Affairs: 1. Organize student welfare activities 2. Help in the student' counseling 3. Disburse scholarships, financial aid, food tokens and stationary material to the less privileged 4. Distribute bus passes in collaboration with the Metropolitan transport corporation 5. Organize orientation programmes for the first year student on all matters relating to academics , student discipline and services 6. Organize a medical camp for the student 7. Nine scholarship schemes 8. No. of student benefited : - 35

6.4 financial Management and resource mobilization

6.4.1 Institution conducts internal and external financial audits regularly

The Internal audit committee consists of Principal, office superintend and internal auditor. The college has a very effective procedure for the management of financial resources. A fully computerized accounts section exists in the college and double entry system is followed to maintain the accounts of the college. All our financial transactions are transparent and each and every transaction is supported by the vouchers. All the collections

are deposited in the bank and all expenditure, recurring and non recurring are done through cheques. Bank accounts are operated only by duly authorized persons.

The accounts of the college are subject to audit by the external qualified Charted accountant Appointed by the management committee before the end of each financial year i.e., 31st March. Any objections made by the audit team are complied completely. The audited report by the external CA is placed before the management committee for appraisal and rectification, if any. The authenticated remarks made by the auditor in the report are taken in to consideration and they will be rectified in fourth coming years.

6.4.2 Funds/grants received from management, non government bodies, individuals,philanthropies during the year

Name of the non government funding agencies/individuals	Funds/grant received in Rs-	purpose
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6.4.2 Total corpus fund generated   ---

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) have been done?

In 2016-17, all Departments were involved in undertaking academic audits with a view to restructuring the curriculum. External experts were invited to conduct sessions for the faculty on a wide range of topics covering curriculum restructuring, examination reforms and networking of higher education institution for institutional development and growth. The newly designed structure will enable student to focus on skills development in addition to academics, and give them better and greater choices in the job sector after graduation.

Audit Type		External		Internal	
		Yes/No	Agency	Yes/No	Authority
Academic		Yes	Chandrashekar kotae Auditor	Yes	IQAC
Administrative		No		No	Management

6.5.2 Activities and support from the parent – Teacher Association

The college does not have an established parent – teacher Association. However there are activities organized by the college wherein parents are encouraged to attend. In the beginning of the academic year it is mandatory that parents of first year students attend an Orientation on all academic programs and student support services offered on campus.

Department organize a one-on-one dialogue with parents whose children need further support and counseling services to enhance performance.

6.5.3 Development programmes for support staff

Orientation program was conducted for all the staff members of the staff. Provision is made for staff members to participate in National level seminar , Workshops and conference.

6.5.4   post Accreditation initiatives(s) (mention at least three)

we have post graduation degree in commerce   department   (M COM) and in science deperment   (MSc).

6.5.5

a. Submission of Data for AISHE portal: No

b. Participation in NIRF: No

c. ISO Certification: No

d. NBA or any other quality audit: No

6.5.6 Number of Quality initiative undertaken during the year

Year	Name of Quality Initiated by IQAC	Date of Conducting activity	Duration	Number of Participants
2017-18	Galaxy forum from Science Department	15th Feb	2 Days	102
2017-18	Parampara Koota forum Arts Department	Feb	01 Day	80
2017-18	M E S Chamber of Commerce From Dept of Commerce and Management Science	March	01 Day	300

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

7.1-INSTITUTIONAL VALUES AND SOCIAL RESPONSIBILITIES

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period(from-to)	Participants	
		Female	Male
NIL	NIL	538	NIL

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as :
Percentage of power requirement of the college met by the renewable energy sources

NIL

7.1.3 Differently abled (Divyangjan)friendliness

Item Facilities	Yes/No	No .of Beneficiaries
Physical Facilities	NO	NIL
Provision for lift	YES	538
Ramp/Rails	NO	NIL
Braille Software/Facilities	NO	NIL
Rest Rooms	YES	538
Scribes for Examination	YES	01
Special skill development for differently abled students	NO	NIL
Any other similar facility	NO	NIL

7.1.4 Inclusion and Situatedness
Enlist   most important initiatives taken   to address locational   advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiatives	Issues addressed	Number of participating students and staff
2018	01	01	12/03/2018	Tourism development	The objective of the programme was to create awareness to the students relating to job opportunities in tourism area as chikkamagaluru and surrounding areas are popular tourist destination. This programme was conducted also to create awareness about the negative impact of tourism on the nature and society.	300+20

7.1.5 Human Values and Professional Ethics Code of conduct (handbooks)for various stakeholders

Title	Date of Publication	Follow up(maximum 100 words each)
Academic calendar	2017-18	Academic includes board of management, faculty members, courses of study, rules and regulation of the institution, calendar, national anthem, vande mataram, student's records of co curricular sports and games activities, time table leave note, donors for the institutions and toppers of the institution in 2017-18.

7.1.6 Activities conducted for promotion of Universal Values and Ethics

Activity	Duration(from------to-------)	Number of Participants
1.District level DASARA sports competition.	2017-18(September)	02
2.State and university level athletic sports competition.	2017-18(September)	02
3.University level in athletic competition.	2017-18(September)	02
4.District level -yuva janothsav dance competition.	2017-18	02
5. Mental health awareness programme was organized by District health department.	2017-18	03
6.Sucide prevention programme was organized by health department.	2017-18	03
7. university level shyadri-uthsav competition	2017-18	05

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college seeks to promote the care of mother earth initiative. One of the primary objectives of the institution is to sensitise students on environmental issues and to motivate them to promote ecological justice and sustainable development. The college continues to support the eco initiatives initiated on campus. The following are the initiatives
1.   Plantation
2.   Reverse osmosis plant.
3.   Herbal garden.
4.   Waste management (Composting and Vermicomposting).
5.   Safe disposal of laboratory wastes.

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
Institutions as per NAAC format in your institution website, provide the link

Best practice-1:
The college has believed in the need to inform students of changing nature of the environment. Today's environmental issues with the increasing problems of pollution and global warming present formidable challenges in science, public policy and technology.
One of the main objectives of the college is to sensitize students about environmental issues, motivating them to promote ecological justice and sustainable practices, which balance environmental concern to conserve energy and resources. Some of the initiatives are, RO plants, herbal gardening and segregation of waste.
The college has given opportunity to the students to take part active in Yoga, Beautician course, Tailoring, Competitive exam coaching within the campus. Through these courses they can start their own business.

 Best practice-2:
This academic year the college MES MSPS COLLEGE FOR WOMEN displays commitment in providing free education for poor students through poor funds of our college and reaching out to the victims of kodagu floods that occurred in august 2018. The management, faculty and students were quick to responds to the need of the people in the kodagu.
A need based rapid assessment was carried out.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the web link of the institution in not more than 500 words

To develop our institution as an excellent academic centre and to develop academic programmes with social approach and implementing academic programmes with the intension of building confidence among students.
The management, the faculty, the administration and staff are determined to provide possible intellectual, infrastructural and moral support to facilitate the progress of the student towards intellectual and emotional maturity.
The college has been put up with a primary intension of rendering higher education to the girl students, who are socially and economically backward and who come from

remote villages of the district. The college is also striving hard and is taking measures so as to see that no such girl students are denied of higher education.

8. Future plans 0f action for next academic year (500 words)

1. Initiate new programmes in various courses.
2. Increase number of certificate courses in science, arts and commerce.
3. Research capacity building for all faculties.
4. Leadership and management training for faculty.
5. Building career paths and enhancing competencies for global opportunities for students.
6. Involve student's partnership in teaching and learning strategies.